Sweet Apple
HOME MANAGEMENT

The home service log

One line for every time someone works on the house — who came, what they did, what it cost. A house has a medical chart; this is it.

> The question that comes up at every repair, every sale, and every insurance claim is the same: "When was this last done, and by whom?" With this sheet, the answer takes ten seconds. Without it, nobody knows — including the next contractor, who'll charge you to find out.

How to keep it

- Fill in a line the day the work happens, while the receipt is in your hand. Staple the receipt behind the sheet.
- Write down the **part** when there is one — "capacitor," "flapper," "blower motor" — and the model numbers of anything new. The next technician will thank you.
- Note what they **recommended but didn't do**. That's the line you'll want in eighteen months.
- One page a year. In December, start a fresh one and clip the old one behind it.

Year: _____

DATE	WHO (COMPANY / PERSON)	WHAT WAS DONE — AND ANY PART OR MODEL NUMBER	RECOMMENDED BUT NOT DONE	COST

The recurring ones, so you don't have to remember

SERVICE	HOW OFTEN	LAST DONE	NEXT DUE
HVAC tune-up (spring and fall)	Twice a year		
Termite inspection / bond renewal	Yearly		
Gutter cleaning	Twice a year (May, late Nov)		
Dryer vent cleaning	Yearly		
Chimney sweep and inspection	Yearly if used		
Water heater flush	Yearly		
Pest service	Quarterly		
Irrigation startup / winterize	March / November		
Pressure washing	Yearly, after pollen		
Septic pumping (if septic)	Every 3–5 years		
Smoke / CO detector batteries	March and November		